

## **Please read carefully before completing the employment application**

The Northern California Interagency Support Cache is one of eleven national caches located throughout the United States. Our primary mission is to provide supplies and equipment to wildland fires as well as other national emergencies.

Your position at the Fire Cache is under the Administrative Determined (AD) Pay Plan commonly referred to as "casual employment". This pay plan applies whenever it becomes necessary to hire persons to cope with sudden and unexpected emergencies.

Typical duties include loading and off-loading vehicles; sorting and counting returns; refurbishing equipment (fire hose, tools, etc); cleaning and repackaging equipment; as well as general warehouse work.

Your employment at the North Zone Fire Cache is temporary in duration, typically lasting anywhere from 1 to 5 months depending on the level of activity.

Your work hours may also vary depending on fire activity. During heavy activity, shifts are typically 12 hours per day, 6 days per week. However, there are no guaranteed hours of work.

You will have 2 scheduled days off every week. It is expected that you work at least 6 days per week with the 7<sup>th</sup> day being optional. It is required, however, that you take one full day off every 14 days.

This position pays no overtime compensation regardless of the number of hours you work. The position does not qualify you for unemployment benefits upon the conclusion of your employment.

**Due to COVID-19 please email or fax your application, do not drop it off.**

Email: [mark.r.garland@usda.gov](mailto:mark.r.garland@usda.gov)

Fax: (530) 226-2854

# APPLICATION FOR CASUAL EMPLOYMENT

## NORTH ZONE FIRE CACHE

PERSONAL INFORMATION				
NAME (Last, First, MI):			Are you over the age of 18? YES NO	If hired, can you furnish proof of age? YES NO
ADDRESS (Street, City, State, Zip):				Home Phone:
DRIVERS LICENSE NUMBER:	DL STATE:	DL CLASS:	DL EXP DATE (mm/yy):	Mobile Phone:

AVAILABILITY							
How did you hear about this position?	Have you ever worked here before? YES NO	If yes, please provide dates:		Are you authorized to work lawfully in the U.S.? YES NO			
Do you have any friends, relative or acquaintances currently working here? YES NO		If yes, please provide name and relationship:					
If hired, do you have reliable transportation to and from work? YES NO		If hired, what date would you be able to start work?			Can you work weekends? YES NO		
Please list the times you are available during the week. Check here if you are available for any shift/any day: <input type="checkbox"/>		MON	TUE	WED	THU	FRI	SAT SUN

PREVIOUS EMPLOYMENT			
(1) EMPLOYER NAME:		SUPERVISOR:	TELEPHONE:
ADDRESS (Street, City, State):			
POSITION TITLE:	DATES EMPLOYED (mm/yy): From: To:	REASON FOR LEAVING:	MAY WE CONTACT THIS EMPLOYER? YES NO
DUTIES:			
(2) EMPLOYER NAME:		SUPERVISOR:	TELEPHONE:
ADDRESS (Street, City, State):			
POSITION TITLE:	DATES EMPLOYED (mm/yy): From: To:	REASON FOR LEAVING:	MAY WE CONTACT THIS EMPLOYER? YES NO
DUTIES:			

Please list any other skills, certifications or qualifications which may be suited to this position:

I have completed this application with the knowledge and understanding that any or all items contained may be subject to investigation. A false answer to any question in this application may be grounds for dismissal. I certify that all statements made by me are true and complete to the best of my knowledge and are made in good faith.

SIGNATURE

DATE